

FACULTY OF ARTS

Community Access Program

(CAP) Application Form



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

TAX INVOICE

ABN: 63 942 912 684

OFFICE USE ONLY

EMPL ID

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APPL NO

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1 PERSONAL DETAILS

Title: _____

Family name: _____

Given names: _____

Preferred name: _____

Gender: Female Male

Date of Birth: _____

Day

Month

Year

University of Queensland student number (if known):

Citizenship: Australian citizen New

Zealand citizen Australian

permanent resident

Are you an international student? Yes No

[International students should note that studies in the Community Access Program do not meet student visa requirements as stipulated by DIAC. International students should contact the Faculty of Arts for further information.]

2 CONTACT DETAILS

Mailing Address

Street: _____

Suburb/Town: _____

Postcode: _____

State: _____

Email(s): _____

Telephone

Home: _____

Work: _____

Other: _____

Facsimile: _____

3 PROPOSED COURSES

Enter ALL COURSES for which you seek enrolment at The University of Queensland.

Semester*	Course code	Course title	Units

* Enter Semester 1, Semester 2, Year Long or Summer Semester

4 EDUCATION

Highest level of formal education attempted

Name of Qualification _____

Name of Institution _____

Did you complete this qualification?

YES

NO

Last year of enrolment _____

5 FURTHER INFORMATION

What do you hope to gain through CAP?

Do you intend to use your CAP results to gain entry to university via QTAC?

6 DO YOU HAVE SPECIAL NEEDS? eg. WHEELCHAIR

7 REFUND CONDITIONS

Refund Conditions: If you cancel your enrolment on or before March 31 in semester 1 and August 31 in semester 2, you may obtain a full refund of fees.

8 ENROLMENT AND PAYMENT DETAILS

Students have the option to undertake CAP courses for "assessed" or "non-assessed" enrolment.

I will be enrolling as:

ASSESSED

Upfront fees per course. **Do not send money with this application**

form. Payment instructions will be included in a confirmation of admission letter. To receive this letter, please return this application form to: **Faculty of Arts, The University of Queensland, St Lucia Qld 4072 Australia or to a University of Queensland Student Centre.**

NON-ASSESSED

\$450 per #2 unit course, payable to the University Cashier.

After payment has been made, please return this application form along with your receipt for payment to: **Faculty of Arts, The University of Queensland, St Lucia Qld 4072 Australia or to a University of Queensland Student Centre.** Once your application form has been processed, you will receive a letter confirming your admission as non-assessed student.

Payment Method for Non-assessed Applicants only

Amount: \$AUD _____

Payment Method:

- Money Order or Cheque (to: The University of Queensland)
 EFTPOS
 Cash

[Cheques may be sent to the Faculty of Arts accompanied by the application form. Receipts will be sent via mail.]

Cut along dotted line

Only Non-assessed Applicants are to complete details below, this section will be retained by the University Cashier upon receipt of payment:

The University of Queensland - Faculty of Arts

Arts Fac A/C 3013601-01-606-01-409200 \$450.00 GST FREE

Received from: NAME: _____
ADDRESS: _____

9 DECLARATION

I declare that the information supplied on this form is correct and complete and hereby authorise The Faculty of Arts to obtain further information where necessary in relation to this application.

Signature:

Date:

10 FOR FURTHER INFORMATION

See the Faculty of Arts website: <http://www.arts.uq.edu.au>

or email: arts@uq.edu.au or telephone: (07) 3365 1333

Privacy Statement

The information on this form is collected for the primary purpose of assessing your application for enrolment in the Faculty of Arts Community Access Program (CAP). Other purposes of collection include the creation or modification of a student record and statistical analyses. The information you provide is confidential will not be disclosed to a third party without your consent unless disclosure is authorised or required by law. For further information please consult the UQ Privacy Management Policy at: <http://www.uq.edu.au/hupp/index.html?page=24999>.

FACULTY OF ARTS OFFICE USE ONLY

Course prerequisites met? Yes No

Comments: _____

Approved: Yes No

Date: _____

Signature: _____

